



Family Rights and Privacy Act of 1974 (FERPA) Release

Student's Full Name

Enrolled in Program

FERPA provides for students to review all their permanent, official, and final records. A student will be accorded access to his or her educational records within 30 days of submitting a Request to Inspect and Review to the Lee Technical College(s) Student Services Department. Request forms are available from Student Services.

FERPA also provides for the confidentiality of student educational records. Lee Technical College(s) may not disclose educational information, nor permit inspection of a student's educational records without the written permission of the student, unless such actions are covered by certain exceptions as stipulated in FERPA.

I, _____, hereby grant Lee Technical College(s) permission to provide copies of written records, permit inspection and review of the contents of my education records, and/or to discuss my academic performance with the following person(s):

Name: _____ Relationship: _____

Name: _____ Relationship: _____

This request is made in compliance with the FERPA (20 U.S.C.A. Sec. 1232G).

Please initial all that apply:

- ____ Registration Records
- ____ Academic Records
- ____ Attendance Records
- ____ Disciplinary Records
- ____ Financial Aid Records
- ____ Financial Records
- ____ Graduation Records
- ____ NONE

Students must sign this form in the presence of a School Official. This release remains in effect until you provide written revocation of your consent.

Student's Signature: _____ **Date:** _____

School Official Receiving: _____ **Date:** _____