



3800 Michigan Avenue ~ Fort Myers, FL 33916 ~ 239-334-4544 ~ www.fortmyerstech.edu

Professional Nursing (LPN-RN) Online Application and Admission Checklist

First Name: _____ Last Name: _____ Date Submitted: ___/___/___

Do not start the application until you have gathered and saved all information to your computer. The application MUST be completed after you gather all documents. The form does not allow you to save and continue later. Online Professional Nursing (LPN-RN) Application by link or QR code

<https://forms.gle/eN4aEYfAq1qwXhfm9>



Admission Checklist

Stage 1 – Eligibility for the Professional Nursing (LPN-RN) Nursing Program

Please submit the following documents in the online application to determine eligibility:

- Transcript from your practical nursing program(s). Save as LastName.PNTranscript.pdf (Example: Smith.PNTranscript.pdf)
- Transcript from your high school or GED program(s). Save as LastName.HSTranscript.pdf (Example: Smith.HSTranscript.pdf or Smith.GEDTranscript.pdf)
- If applicable, transcripts from ALL other college or university courses or programs. Save as LastName.OtherTranscript1.pdf (Example: Smith.OtherTranscript1.pdf)
- Valid and unencumbered Florida LPN License. Save as LastName.LPNLicenseNumber.pdf (Example: Smith.LPN9359359.pdf)
- Valid American Heart Association Basic Life Support card or e-card. Save as LastName.BLS.pdf (Example: Smith.BLS.pdf)
- Copy of your I.V. Therapy Course Certificate. Save as LastName.IVT.pdf (Example: Smith.IVT.pdf)
- Employment Documentation Form. Save as LastName.EmployDoc.pdf or .doc (Example: Smith.EmployDoc.pdf)

- If you did not complete your practical nursing program at a Florida Technical College within the last 5 years (2019 or later) you must complete the ATI Test of Essential Academic Skills (TEAS) test. NOTE: TEAS tests taken remotely or from any other campus than FMTC or CCTC will not be accepted. If needed, submit ATI TEAS results. Save as LastName.TEAS.pdf (Example: Smith.TEAS.pdf).
- You will receive a DocuSign link AND a link to pay the non-refundable \$45 application fee from FMTC by the email you provide online.

Those who meet the eligibility criteria will be contacted by email following the May 12th deadline. Top candidates from Stage 1 will be invited to additional on-campus appointments in Stage 2.

Stage 2 – Selection for the Appointment

Selection will be based on eligibility AND:

- Practical Nursing program and/or TEAS results
- Practical Nursing transcript grades
- Practical Nursing experience

The window for Appointments will be between May 21st-31st. At the time of the Appointment your Employment Verification Form and at least TWO Reference Forms must be available to the interviewers. You may bring the Employment Verification Form and Reference Forms (in sealed envelopes) or have the facility send the documents directly to FMTC – Attention: LPN-RN Admissions by mail or email to FMTCAdmissions@leeschools.net The documents must arrive at FMTC prior to the Appointment date.

Stage 3 – Selection for Admission to the Professional Nursing (LPN-RN) Program

Criteria to determine acceptance and admission into the program will be based on selection for the Appointment AND:

- Admission Interview
- Admission References
- Admission Essay

Applicants who are selected for Admission to the Professional Nursing (LPN-RN) Program according to the criteria matrix will be contacted by email following the completion of ALL Appointments. Those who are selected to move forward will be invited to enroll in the program.