



Campus Safety and Security Report 2021-2022



Fort Myers Technical College (FMTC) is an integral part of the community it serves. Concern for the community's well-being, desire to provide services and assistance whenever possible, and a constant desire to support the learning environment are all factors that are inherent in our campus's daily operation and policies. We take a serious, proactive approach with regard to the safety and security of our students, faculty, staff and all visitors who participate in the many activities we sponsor. We encourage you to join the effort to make FMTC a safe and secure environment for everyone.

Procedure for students and others to report criminal actions or other emergencies occurring on campus:

All students and employees should report criminal actions or other emergencies to the campus administration and/or security specialists. Those employees are:

John Roszell, Director, FMTC
Katie Scoville, Associate Director, FMTC
Peter Fedorowich, Security Specialist, FMTC
Troy Ruth, Security Specialist, FMTC
Michael White, Security Specialist, FMTC
Todd Everly, Senior Director, Southwest Florida Public Service Academy (SWFPSA), FMTC Extension Campus

Policy for making timely warning reports to members of the campus community regarding the occurrence

of *Clery Act* crimes: SchoolMessenger® Communicate is a program that enables administration from FMTC to send students important messages, emergency broadcasts, and event reminders. In the event of an emergency and to meet the requirements of 34 CFR 668.46(e) for timely warning and emergency notification, FMTC will utilize SchoolMessenger® Communicate to notify students and staff.

Security of and access to campus facilities, including campus residences:

FMTC employs three security specialists who are equipped with two-way radios to help with the protection of people and property during school hours. FMTC also monitors intrusion and fire alarms campus-wide with the assistance of a computerized monitoring system. Access to the college is limited to a single point of entry, Gate 3, which is manned by security personnel during the school day. Students and staff are issued parking permit hangers authorizing access to campus. All other vehicles attempting to enter FMTC are stopped, the drivers are identified, and they are directed to C Building to obtain visitors' passes. Bright yellow visitors' passes are issued to all authorized visitors who have been screened in accordance with applicable state and federal laws. During non-business hours, access to the campus is by key, if issued, and limited only to administrative employees who have been assigned to have access. FMTC does not have on-campus housing.

Students are issued photo ID cards and are required to wear their ID at all times while on campus. For safety reasons, classrooms, labs and shops are locked when in use. Access to buildings, classroom facilities, and common areas are strictly limited to staff, students and properly screened visitors. Unauthorized visitors will be escorted off campus.

The Safety and Security team maintains a daily incident/crime log which includes the nature, date, time and general location of each incident/crime reported. No college security plan can attain maximum effectiveness unless everyone contributes to making it work. Please consider the following common-sense precautions for your

safety and security:

1. Be aware of your surroundings at all times, and if you see anything suspicious or out of the ordinary, notify a security specialist or another staff member immediately. Remember: "See something, say something."
2. Do not engage in any activity that could be harmful or dangerous to you, another person, or to school property.
3. If you are a victim, intended victim, or a witness to a crime, report it immediately to a security specialist, or administration. Please be prepared to provide the following information:
 - a. Your name
 - b. Description of any injury
 - c. Your location and the location of the incident
 - d. A description of the incident
 - e. A description of possible suspect/s
 - f. A description of any vehicle/s involved and license plate number/s
4. Never leave your purse, cell phone, or other valuables unattended even for a brief moment.
5. Always lock your car and lock valuables in the trunk. Do not loiter in the parking lot.
6. Become an involved student. Your ideas, comments, and contributions to our safety and security efforts are encouraged and welcomed. We are always looking for ways to ensure our campus is a safe, secure, and healthy place to work and study. We challenge you to make this a personal objective while you are here.

Enforcement authority and jurisdiction of security personnel: FMTC campus security specialists are not law enforcement officers and are not authorized to make an arrest. In the event that a suspected crime requires law enforcement response, FMTC will work collaboratively with the Fort Myers Police Department.

The working relationship of campus security personnel with state and local law enforcement agencies, including whether the institution has agreements with such agencies, such as written memoranda of understanding, for the investigation of alleged criminal offenses: The three FMTC and SWFPSA campuses recognize the importance that laws and rules play in the safe operation of the campuses. FMTC and SWFPSA support the enforcement of laws by governmental agencies and the rules that govern the School District of Lee County. Law enforcement officials may enter either campus to conduct business as needed. These agencies will be notified immediately of all crimes that occur on any campus. FMTC and SWFPSA collaborate with local law enforcement on annual campus safety assessments for all sites.

Policies that encourage accurate and prompt reporting of all crimes to the campus police and the appropriate law enforcement agencies: All persons working or visiting either FMTC or SWFPSA are encouraged to report all crimes to the appropriate law enforcement agency as soon as possible. To report a crime on any campus you can dial 9-1-1, staff members may report incidents via the Centegix Alert Badge, or you may dial the following numbers:

Fort Myers Police Department: 239-321-7700

Lee County Sherriff's Office: 239-477-1000

A description of procedures, if any, that encourage pastoral counselors and professional counselors, if and when they deem it appropriate, to inform the persons they are counseling of any procedures to report crimes on a voluntary, confidential basis for inclusion in the annual disclosure of crime statistics: FMTC does not have pastoral or professional counselors, nor does it have confidential reporting of crimes. All crimes will be reported to local law enforcement and will be reviewed by FMTC administration to determine if school action is needed. Timely warnings will be issued to the campus community via the intercom system, emails, and/or the automated call out system at each campus.

A description of the type and frequency of programs designed to inform students and employees about campus security procedures and practices and to encourage students and employees to be responsible for their own security and the security of others: All students are informed of the security procedures during the new student orientation that occurs at the beginning of each term or at any time a student begins a program. Procedures are also disclosed in the Student Handbook. During new student orientations, students are made aware of the Clery Act reporting that is conducted annually.

Description of programs designed to inform students and employees about the prevention of crimes: FMTC does not have a program to inform students about the prevention of crime, but our staff and faculty are provided with an online mental health training every year.

Policy concerning the monitoring and recording, through local police agencies, of criminal activity in which students engaged at off-campus locations of student organizations officially recognized by the institution, including student organizations with off-campus housing facilities: FMTC does not have any off-campus locations where student organizations meet.

A policy regarding the possession, use and sale of alcoholic beverages and enforcement of state underage drinking laws: FMTC has strict policies regarding the possession, use and sale of alcoholic beverages and enforcement of state underage drinking laws. Those policies are specified in the School District of Lee County Adult Code of Conduct and are also included in the FMTC Student Handbook. Any student possessing, using, or selling alcohol will be subject to dismissal and will be reported to law enforcement.

Policy regarding the possession, use and sale of illegal drugs and enforcement of federal and state drug laws: FMTC has strict policies regarding the possession, use and sale of illegal drugs. Those policies are specified in the School District of Lee County Adult Code of Conduct and are also included in the FMTC Student Handbook. Any student possessing, using, or selling alcohol will be subject to dismissal and will be reported to law enforcement.

A description of any drug or alcohol abuse education programs as required under Section 120(a) through (d) of the HEA: All employees of the School District of Lee County (SDLC) will be referred to the Employee Assistance Program for support and intervention for drug and alcohol problems at 1-888-882-0797. SDLC does not offer drug and alcohol abuse education programs for adult students.

Institution's programs to prevent dating violence, domestic violence, sexual assault and stalking: FMTC is committed to providing and maintaining a healthy learning and working environment for all students, staff, and faculty members. It is important that all students are aware of and protect their rights in the school community. FMTC will not tolerate assault and/or intimidating behavior of any kind including but not limited to domestic violence, dating violence, sexual assault, and stalking. Violators are subject to withdrawal from school and being reported to law enforcement. FMTC prohibits the crimes of dating violence, domestic violence, and sexual assault.

In order to reduce the risk of these offenses, students are encouraged to not loiter in parking lots. Students are also encouraged to remain in groups if at all possible. All students, regardless of age, are kept to supervised locations while on campus.

Description of educational programs and campaigns to promote the awareness of dating violence, domestic violence, sexual assault and stalking: The School District of Lee County maintains a Mental Health and Wellness Portal on their website that can be found at the following url: https://www.leeschools.net/student_support/mental_health_and_wellness_portal. Instruction regarding dating violence or abuse is provided for students in grades 7 – 12 but there are no current programs available for adult

students. The Mental Health and Wellness Portal includes contact information for local agencies that support victims of dating violence, domestic violence, sexual assault and stalking.

Procedures victims should follow if a crime of dating violence, domestic violence, sexual assault or stalking occurs:

- The victim should get to safety.
- The victim should get immediate medical assistance.
- The victim should report the incident in a timely manner to any school official or directly to the Fort Myers Police Department (239-321-7700) or Lee County Sheriff's Office (239-477-1000). Victims that report incidents to school officials will receive assistance in notifying the proper authorities. The victim has the right to decline the notification of authorities if they are a legal adult.
- Evidence should not be destroyed. The victim should refrain from taking a shower, washing hands, or changing clothing. The location where the assault occurred should not be disturbed.
- Bystanders should remain with the victim until emergency services are on the scene if it is safe to do so.
- The victim is encouraged to seek counseling.
 - On-Campus Counseling: Limited counseling available
 - Off-Campus Counseling: Abuse Counseling and Treatment, Inc. 24-hour Hotline: 239-939-3112

Federal Bureau of Investigation Uniform Crime Reporting Sexual Assault Definitions: Sex Offenses are defined as any sexual act directed against another person, without consent of the victim, including instances where the victim is unable to give consent.

Dating Violence: Violence between individuals who have or have had a continuing and significant relationship of a romantic or intimate nature. The term does not include violence in a casual acquaintance or violence between individuals that have only engaged in ordinary fraternization in a social context.

Domestic Violence: Any assault, aggravated assault, battery, aggravated battery, sexual assault, sexual battery, stalking, aggravated stalking, kidnapping, false imprisonment, or any criminal offense resulting in physical injury or death of one family or household member by another family or household member.

Sexual Battery: Oral, anal, or vaginal penetration by, or union with, the sexual organ of another or the anal or vaginal penetration of another by any other object.

Sexual Harassment: Unwelcome sexual advances, requests for sexual favors, and other verbal (including written and electronic communication) or physical conduct of a sexual nature.

Rape: Penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

Fondling: The touching of the private body parts of another person for the purpose of sexual gratification with or without consent of the victim, including instances where the victim is unable to give consent because of his/her age or because of temporary or permanent mental incapacity.

Statutory Rape: Sexual intercourse with a person under the age of statutory age consent.

Stalking: A person who willfully, maliciously, and repeatedly follows, harasses, or cyberstalks another person.

Consent: Intelligent, knowing, and voluntary consent; does not include coerced submission. Consent shall not be deemed or construed to mean the failure by the alleged victim to offer physical resistance to the offender. Florida statute 794.011a

All no contact orders, such as restraining orders or similar lawful orders, issued by criminal, civil or tribunal

courts, are in full effect while students are on either campus. Any violation of such orders will be reported to law enforcement immediately.

Procedures FMTC will follow to protect the confidentiality of victims and other necessary parties: FMTC reports all crimes including Clery Act reporting disclosures without inclusion of personally identifying information about the victim. FMTC further will maintain as confidential any accommodations or protective measures provided to the victim to the extent that maintaining such confidentiality would not impair the ability of the institution to provide the accommodation or protective measures.

The school will provide written notification to students and employees about existing counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid and other services available for victims, both within the institution and in the community if such services are available.

FMTC will provide academic changes of schedule to any student who has been the victim of a crime whether or not the student chooses to report the crime to local law enforcement.

Procedures for school disciplinary action in cases of alleged dating violence, domestic violence, sexual assault or stalking: When a student or employee reports to the institution that the student or employee has been a victim of dating violence, domestic violence, sexual assault, or stalking, whether the offense occurred on or off campus, the institution will provide the student or employs a written explanation of the student's or employee's rights and options.

All students, including the accuser and the accused are provided Due Process for any allegations of wrong doing. Due process affords both parties the opportunity to make official written statements regarding the allegation and to provide witnesses. School administration must ensure that due process is followed by thoroughly investigating any allegation and interviewing all parties involved and all witnesses presented. All parties will be allowed to present relevant evidence. All such proceedings will be prompt, fair, and impartial from the initial investigation to the final determination. All investigations will be conducted by an FMTC administrator/designee. District level staff may be called in to provide support if needed. If a disciplinary proceeding is to occur following an investigation, the accuser and the accused have the right to have others present with them during the proceeding as long as they have completed the FERPA release form.

Both the accuser and the accused will be informed promptly of the outcome of any institutional disciplinary proceeding that pertains to a sex offense. Possible sanctions include dismissal from the school.

Protective measures will be made available to the victim and may include being escorted around campus and to and from the parking lot if requested.

Notification of where law enforcement agency information concerning registered sex offenders may be obtained: This information may be obtained at the FLDLE Florida Sexual Offenders and Predators website located at <https://offender.fdle.state.fl.us/offender/sops/home.jsf>.

Emergency response and evacuation procedures: FMTC will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to or otherwise mitigate the emergency.

Upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on the campus, FMTC will use the following procedures:

- FMTC Director, Associate Director, or Administrative Designee will verify and confirm that a legitimate emergency or dangerous situation exists.

- FMTC Director or Associate Director will determine the appropriate segment or segments of the campus community to receive a notification in consultation with School District of Lee County Communications Liaison. There will be a continuing assessment of the situation and additional segments of the campus community may be notified if a situation warrants such action.
- FMTC Director or Associate Director will determine the content of the notification and how much information is appropriate to disseminate at different points in time in conjunction with School District of Lee County Communications Liaison.
- FMTC Director or Associate Director will initiate the notification system, notifying the campus community that there's an emergency or dangerous situation by using fire alarms, public address system, Centegix alert system, or a message through the school messenger system.
- FMTC Director or Associate Director in conjunction with the School District of Lee County Communications Liaison will distribute follow up messages, posted bulletins on our website, and emails will be sent as more specific information becomes available

Persons responsible for carrying out the above-mentioned actions:

- FMTC Director – John Roszell
- FMTC Associate Director – Katie Scoville
- FMTC Administrative Designee
- SWFPSA Senior Director – Todd Everly
- School District of Lee County Communications Liaison

Dissemination of the emergency information to the larger community: To disseminate information about the emergency, FMTC will use banner alerts on our website and messaging on local radio or TV for the neighboring community in conjunction with School District of Lee County Communications Liaison. The Director and Associate Director are responsible for developing the information to be disclosed, and they are responsible for disseminating the information to the larger community in conjunction with the School District of Lee County Communications Liaison.

FMTC will immediately notify the campus community upon confirmation of an emergency or dangerous situation unless issuing will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to or otherwise mitigate the emergency.

Testing the emergency response and evacuation procedures: For the purposes of this procedure, a test will be defined as regularly scheduled drills, exercises and appropriate follow-through activities, designed for assessment and evaluation of emergency plans and capabilities. Testing of FMTC's emergency response and evacuation procedures will occur on at least an annual basis. FMTC will include the following protocols for testing:

- Tests may be announced or unannounced
- Tests may contain drills, exercises, and follow-through activities like surveys or feedback from participants
- Tests have measurable goals
- FMTC publicizes the emergency response and evacuation procedures in conjunction with at least one test per calendar year
- FMTC sends an email or text message containing a link to its procedures
- FMTC documents, for each test, a description of the exercise, the date, time and whether it was announced or unannounced

As with all other related documentation, FMTC will keep emergency test documentation for seven years.

As outlined above, there is a process in place for emergency response and evacuation. At FMTC, our priority is the safety of our students, faculty, staff, and visitors. As part of our ongoing emergency preparedness efforts, we

facilitate trainings on what to do and how to react in various dangerous situations, involving both environmental threats and active shooter confrontations. This training is designed to provide guidance in case one of these natural or man-made situations arises. Emergency preparedness and response training is mandatory for all FMTC employees and staff members.

Statement regarding the notification of missing student procedures: FMTC does not have on-campus housing.

Crime statistics: FMTC has all records associated with our institution’s statistics in compliance with Clery geography. Geography maps for two campuses are included in this report, FMTC and SWFPSA. Throughout the school year, the security department monitors student discipline referrals and situations reported on the Daily Crime Log for crimes included in 34 CFR 668.46(c)(1) that need to be reported each year by October 1. FMTC discloses the statistics in the Annual Security Report and provides statistics to the department through the annual web-based data collection.

OFFENSE TYPE	2019	2020	2021
Homicide	0	0	0
Manslaughter	0	0	0
Rape	0	0	0
Robbery	0	0	0
Assault	0	0	0
Larceny-theft	0	0	0
Burglary	0	0	0
Arson	0	0	0
Motor Vehicle Theft	0	0	0
Dating Violence	0	0	0
Domestic Violence	0	0	0
Stalking	0	0	0
Criminal Offence by BIAS	0	0	0
Ethnicity	0	0	0
Race	0	0	0
Gender	0	0	0
Religion	0	0	0
Nationality	0	0	0
Liquor Law Violations	0	0	0
Drug Law Violations	0	0	0
Weapons Violations	0	0	0

FMTC Clery Geography Map:



SWFPSA Clery Geography Map:

