



## Family Rights and Privacy Act of 1974 (FERPA) Release

**Student's Full Name**

**Enrolled in Program**

**FERPA provides for students to review all their permanent, official, and final records.** A student will be accorded access to his or her educational records within 30 days of submitting a Request to Inspect and Review to the Lee Technical College(s) Student Services Department. Request forms are available from Student Services.

**FERPA also provides for the confidentiality of student educational records.** Lee Technical College(s) may not disclose educational information, nor permit inspection of a student's educational records without the written permission of the student, unless such actions are covered by certain exceptions as stipulated in FERPA.

I, \_\_\_\_\_, hereby grant Lee Technical College(s) permission to provide copies of written records, permit inspection and review of the contents of my education records, and/or to discuss my academic performance with the following person(s):

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

This request is made in compliance with the FERPA (20 U.S.C.A. Sec. 1232G).

**Please initial all that apply:**

- \_\_\_\_ Registration Records
- \_\_\_\_ Academic Records
- \_\_\_\_ Attendance Records
- \_\_\_\_ Disciplinary Records
- \_\_\_\_ Financial Aid Records
- \_\_\_\_ Financial Records
- \_\_\_\_ Graduation Records
- \_\_\_\_ NONE

Students must sign this form in the presence of a School Official. This release remains in effect until you provide written revocation of your consent.

**Student's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**School Official Receiving:** \_\_\_\_\_ **Date:** \_\_\_\_\_