

FMTTC

Fort Myers Technical College

Family Rights and Privacy Act of 1974 (FERPA) Release

Student's Full Name: _____
(Please Print)

Enrolled in Program: _____
(Please Print)

FERPA provides for students to review all their permanent, official, and final records. A student will be accorded access to his or her educational records within 30 days of submitting a Request to Inspect and Review to the Fort Myers Technical College (FMTTC) Student Services Department. Request forms are available from Student Services.

FERPA also provides for the confidentiality of student educational records. FMTTC may not disclose educational information, nor permit inspection of a student's educational records by another person without the written permission of the student, unless such actions are covered by certain exceptions as stipulated in FERPA.

I, _____, hereby grant Fort Myers Technical College permission to provide copies of written records, permit inspection and review of the contents of my education records, and/or to discuss my academic performance with the following person(s):

Name: _____ Relationship: _____
(Please Print) (Please Print)

Name: _____ Relationship: _____
(Please Print) (Please Print)

Name: _____ Relationship: _____
(Please Print) (Please Print)

This request is made in compliance with the FERPA (20 U.S.C.A. Sec. 1232G).

Please initial all that apply:

- ____ All academic records, attendance, graduation and registration records pertaining to me at FMTC
____ All disciplinary records pertaining to me in my file at FMTC
____ All financial aid information pertaining to me in the Financial Aid Office at FMTC
____ All financial records in the Business/Accounting Office pertaining to me at FMTC
____ Other _____

Student must sign this form in the presence of a Fort Myers Technical College official. This release remains in effect until you provide written revocation of your consent.

Student's Signature: _____ Date: _____

FMTTC Official Receiving: _____ Date: _____