Admission Checklist

Please review this list carefully. ALL pertinent documents must be presented in order to proceed with enrollment.

Verification of Academic Skills

_____ Official high school or GED transcript *(We may be able to verify Lee County grads.)*
_____ Official college transcript *(If you have attended more than one college, you need to submit transcripts from each institution.)*
_____ TABE scores (or equivalent) and other required pre-admission testing results

Verification of Florida Residency for Tuition Purposes

For Dependent Students – Aged 18-24
*(Not sure if you are dependent or independent? See the back of this form for more detail.)*

_____ Your own driver’s license or Florida state I.D.
_____ Parent documentation - Two documents as listed on the back of this sheet *(Read carefully!)*
   • Must be two documents from the same parent.
   • You do not have to be living with the parent.
   • If your parent’s last name is different from yours, documentation of the relationship between you.

If the Person Claiming Residency for You is Not Your Parent

_____ In addition to the documents named above, you need tax returns for the preceding three years indicating you have been claimed as a dependent by them.

If Between the Ages of 18-24 and Enrolling as an Independent Student

_____ Proof that you can enroll as an independent student *(see back of this sheet)*
_____ Two documents verifying that you have been a Florida resident for at least a year

All Other Independent Students

_____ Two documents as described on the back of this form.

If You Are Not a U.S. Citizen

_____ Permanent Resident Card of parent if enrolling as a dependent student
_____ Your own Permanent Resident Card if enrolling as an independent student
_____ Employment Authorization Card if not a permanent resident

Enrollment Fees

_____ $30 Application fee
_____ $30 AAEE fee (if needed)

Financial Aid Steps

_____ Complete the [www.FAFSA.ed.gov](http://www.FAFSA.ed.gov) application for the appropriate year.
2016-2017 is for Fall 2016. The school code for FMTC is 007558.
_____ Contact the financial aid office 3 days after successfully submitting to determine if additional verification documents are required.
_____ You must submit a copy of an official high school or GED transcript to be eligible.